

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

October 26, 2010

PRESENT

C.W. Colladay
G. Destache
O. Garrett
J. Deleo
P. Rodriguez

ABSENT

GUESTS

M. Aguilar

STAFF

J. Pape
A. Harnden
M. McCullough
K. Caldwell
D. Saunders
N. Harper

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

a. Mary Aguilar with Bank of America introduced herself to the Board as our new representative. She stated she is eager to assist with our banking needs.

BOARD ITEMS:

4. Minutes of the September 28, 2010 Regular Meeting.

ACTION: Director Destache moved to approve the Minutes as presented Director Garrett seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the September 28 – October 26, 2010 invoices. Director Destache seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.
ACTION: Note and file.

The Board directed staff to add dates to the Capital Improvement Plan.

b. Lien update.

ACTION: Note and file.

1. Glen Ivy RV Park.

7. Sycamore Creek Development.

a. Project Update – The General Manager reported that they are processing final plans for Tract 31908 and are acquiring tentative maps for Tract 31907.

b. 1748 houses to be built. 1090 houses occupied to date. 62% complete.

8. CFD No. 1 Sycamore Creek Recycled Water System.

a. Update on progress – The General Manager reported that the contractor is now digging in Campbell Rand Road and piping is complete from Mayhew to the Commercial Center.

b. Bid results for Booster Pump Station component.

ACTION: Director Rodriguez moved to reject EAR Engineering, Construction & Support Services as lowest bidder per their written request and authorize General Manager to accept bid and enter into a contract with 4-Con Engineering, Inc. Director Destache seconded. Motion carried unanimously.

c. Bid results for 1.5 MG Tank component.

ACTION: Director Destache moved to authorize General Manager to accept bid and enter into a contract with Canyon Springs Enterprises. Director Garrett seconded. Motion carried unanimously.

d. Non-potable water Pipeline Construction Payment Request No. 4.

ACTION: Director Destache moved to approve Payment Request No. 4. Director Garrett seconded. Motion carried unanimously.

The Board directed staff to correct column addition on page 74, cost tracking.

9. Retreat Development – Ryland Homes.

a. Project Update – None.

b. Retreat recycled water conversion.

c. 517 houses to be built. 426 houses occupied to date. 82% complete.

10. Ranpac “Toscana” Project.

- a. Project Update – None.
 - b. 1443 estimated houses to be built.
- 11. Re-alignment of Temescal Canyon Road.**
- a. Project Update – None.
- 12. Ridge Properties “Wildrose East Business Park” Project (Tracy Hodge).**
- a. Project Update – The General Manager reported that has been in contact with an interested buyer of the parcel on Pulsar Court.
 - b. Slater Construction funding request.
ACTION: Director Rodriguez moved to modify the contract with Slater Construction for the Wildrose Sewer Lift Station to provide draws upon completion of milestones by deadline dates with General Manager to negotiate letter of intent with penalty or forfeit of reimbursement if not completed on time. Director Garrett seconded. Motion carried unanimously.
- 13. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – Director Garrett reported that the paperwork is completed.
- 14. Water Utilization Reports.**
- ACTION:** Note and file.
- 15. Committee Reports.**
- a. Finance (Director Garrett) – None.
 - b. Engineering (Director Rodriguez) – Reported on meeting with EVMWD on 10/13 and that we are working to schedule another meeting within 30 days.
 - c. Public Relations (Director Deleo) – Director Deleo reported that the Temescal Community Faire has been moved to May 2011.
- 16. General Manager’s Report.**
- a. General Manager’s Report
ACTION: Note and file.
1. Proposal by Dudek for Engineering Design Services for Aerobic Digester No.

4.

ACTION: Director Deleo moved to approve the proposal by Dudek. Director Destache seconded. Motion carried unanimously.

b. Operations Report

ACTION: Note and file.

17. District Engineer’s Report.

a. Status of Projects

ACTION: Note and file.

18. District Counsel’s Report – None.

19. Seminars/Workshops – Director Destache reported that he attended the Ken Calvert Leadership Award ceremony.

20. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of September was distributed to each Director along with the Agenda.

Due to the many scheduling conflicts the Board decided to reschedule the November & December board meeting to the third Tuesday of the month. November 16th and December 21st.

21. Adjournment.

There being no further business, the October 26, 2010 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:43 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____